

Helen Keller PTA Committees

Committee	Description	Chair person 2009-10
Assemblies	Assist w/ the selection of interesting assemblies for our students. Work with Principal Stonich.	Susannah Caton
Auction	Help to organize and run a live auction. Solicit donations from local businesses; work with parents, teachers and students to develop class projects. Set up, and work the auction. Many volunteers needed. Date- 4/17/10	Deanna Crowe
Back to school BBQ	Help set up/operate/clean-up at the Back to School BBQ Sept. 17	
Bakers	Cook snacks/treats for various Keller PTA functions. Many volunteers needed. Not required to bake for every event.	
Band Aid Brigade	12:15 to 1:15 daily- staff the health room during lunch recess time.	Donna Allen
Book Fairs	Work with Librarian Cherie Brusseau to set up, run and repack books. November & May – many volunteers needed	Lori Frostad
Boxtops for Education	Collect Boxtops, sort, fill out paper work, for reimbursement	Corinne Eng
Cartridge recycling	Coordinate ink cartridge recycling for \$\$ to Keller – collect/sort & send in	
Cobra Wear	Advertise, and organize Cobra tee shirt and sweatshirt sales	Deanna Crowe
Dads & Donuts	Purchase supplies, set up, cook and clean up for a fun, early morning feast of donuts, juice, and coffee for our Dads & students Many Volunteers needed April 23, 2010	
Emergency Preparation	Yr long-Assist school office with disaster plan/prep	Patricia Phung
Family Dance	February 5 th – Help set up/operate/clean up gym. Many volunteers needed	6 th Grade Leadership Team
Field Day	Work with PE teacher Sharlene Durbin to set up/clean up The happiest day of the year. Volunteers needed. June 11, 2010	
Fund Raising	Organize fundraising activities to raise money for PTA budget. Many Volunteers needed	Deanna Crowe
Grant application writers	Help identify school needs, and find funding that is available from corporations and foundations.	
Health Screening	Assist district nurse in recruiting, set up and organize vision, hearing and scoliosis screening, 10 volunteers needed. Nov.18, 2009 8:45am – 12:30pm	Gretchen Fines
Ice Cream Social	Recruit scoopers, purchase supplies, organize set up/clean up many volunteers needed. May 20, 2010	
Kindergarten Registration	Work with Keller Office staff to arrange for volunteers to staff registration, talk with new kindergarten parents, help with paperwork. March 4, 2010	
Mom & Me Muffins	A Dad needs to run this! Honoring mothers and children- Early morning breakfast of muffins, fruit, juice and coffee. Many Dad volunteers needed Feb. 26, 2010	Shaun Kelly

Newsletter Editor	Assemble, edit, print and copy the Cobra newsletter to keep the Keller community updated on PTA and other school events – info provided by PTA	
Parent Education	Arrange educational speakers, workshops, & activities for parents Volunteers needed for set up/operate/clean up	Tina Millican
Parking Lot Attendants	AM: 8:40 to 9:00– assist students getting out of cars- at drop off zone. PM 3:25 to 3:45 – instruct parents on parking lot protocol	Donna Allen
Picture Day	October /November/March- assist photographers, arrange volunteers, and bring students to photo site.	
Popcorn Fridays	Help with bi-weekly popcorn popping for school spirit days	
Posters & Publicity	Keep PTA bulletin board current , make posters announcing PTA events	
Reader Board	Update the reader board with current PTA information – info provided	
Reflections	September to December - Promote and organize this National PTA art program. Coordinate awards Gala Event. Many volunteers needed!	Niahm Juhl
Safe Arrival Callers	Daily: 9:45 to 10:30 to call families of students to confirm illness.	Birdie Folsom
School phone Directory	Create Keller Elementary directory that is given to PTA members	
Skate King Night	Organize skate party at Skate King in Bellevue. Schedule party for next year. Volunteers needed at party.	
Staff Appreciation	Provide monthly treats/food throughout the year for staff/teachers May - Staff appreciation week- Daily creative thank you's for the staff; Many Volunteers needed	
Staff vs parents Volleyball Game	Arrange, schedule, and coordinate a basketball game with Keller Staff. Help with set up/operate/clean-up. Selling tickets & food. Many volunteers needed.	Crystal Maddox
Talent Show	February/March- Artistic ability a plus, but not necessary Coordinate a Keller show of talent. Auditions, rehearsals, and two performances of Keller's incredible Talent!	
Webmaster	Maintain helenkellerpta.org with information from PTA president, principal, other child related events.	Niamh Juhl
Yearbook	This year we need someone to work very closely with Lori & Lori in order to take over next year, as this is the last year for both of them. Yearlong- coordinate and work with Life Touch software, and sales, Class photographers needed, event photographers needed.	Lori Kalda Lori Frostad